

SPORTS AND RECREATION COMMISSION

SPORT GOVERNANCE AND COMPLIANCE

1. SPORT AND RECREATION GOVERNANCE

1.1 The Sports and Recreation Commission Act Chapter (25:15) mandates the Sports and Recreation Commission to regulate all Sports and Recreation Organizations in Zimbabwe through the following:

- Registration of National Associations Constitutions (Section 29 of the SRC Act);
- Registration of National Associations Rules and Regulations(Section 29 of the SRC Act);
- Registration of Clubs (Statutory Instrument 342 of 1995,Part 111(4));
- Registration of Recreational Facilities Clubs – owned by, leased to a Club, National Association or other sport and recreation organization, schools, mines, churches etc. (Statutory Instrument 342 of 1995,Part IV(15));
- Accreditation of Sports and Recreation Trusts, Foundations, Academies etc.; and
- Enforcement of proper governance by all registered sport and recreation organisations and compliance with the SRC statutes and their own constitutions.

1.2 The SRC Governance and Compliance Section is at the disposal of Sport and Recreation Organisations to add value by providing advice and direction in terms of good corporate governance and ensuring that own regulations are complied with through the following:

- Engagements with National Associations (NAs) , and monitoring performance;
- Evaluation and management of risk; and
- Delivery of effective, sustainable and proportionate sports policy and regulation.

1.3 These governance principles must be translated into measurable indicators based on;

- Organisational transparency;
- Stakeholders' representation;
- Democratic process;
- Control mechanisms; and
- Sport integrity.

2. SPORT AND RECREATION ORGANISATIONS COMPLIANCE

2.1 National Associations' Compliance

2.1.1 In terms of the Sports and Recreation Commission Act (*Chapter 25:15*), all NAs have an obligation to submit the following Statutory and Administrative Returns to the SRC at the end of the National Association's Financial Year:

2.1.1.1 Statutory Returns

- A report on its activities for the year just ended;
- An audited balance sheet and income and expenditure account for that year;
- Estimates of income and expenditure for the coming year;
- Annual membership submitted and annual levy paid for the year just ended.

2.1.1.2 Administrative Returns

- Annual General Meeting Minutes for the year just ended;
- Annual Calendar of Activities for the coming year; and
- Annual License paid for the coming year.

3. SPORTS AND RECREATION ORGANISATIONS ANNUAL GENERAL MEETINGS/CONGRESS PROCESSES

3.1 It is emphasized that **all** processes for Annual General Meetings (AGMs) and Congresses must follow due process in line with the respective NAs constitutions.

3.2 AGM and Congress Notices– NAs to copy SRC on dispatch of notices.

3.3 If elective, SRC to be copied in when sending the nomination forms and election procedures

3.4 The lead-up process to be well documented and updates to be sent to SRC regularly

3.5 Elective AGM/Congress report and all other related documents to be sent to SRC immediately after the meeting.

4. CONSTITUTION AMENDMENTS

4.1 Constitutional amendments (*attached*) to be considered and adopted by NAs. These amendments are global in that they apply to every National Association, Club or any Sport Organization operating in the country as is defined by the SRC Act Chapter 25:15 of 1991.

4.2 The spirit of the amendments is to ensure the proper administration of organizations undertaking the development and promotion of sport and recreation, so as to promote the highest standards of sportsmanship and to safeguard the national interest.

5. TRAININGS/PROGRAMMES

5.1 In terms of capacity building the Governance and Compliance section will ensure the implementation of the following:

- 5.1.1 Governance workshop - date to be advised
- 5.1.2 Inductions for newly elected NAs Executive Committees – recurring
- 5.1.3 1st Quarterly Meeting - 24 March 2022
- 5.1.4 2nd Quarterly Meeting - 24 June (Virtual) **or** 25 June (Physical)
- 5.1.5 3rd Quarterly Meeting - 23 September (Virtual) **or** 24 September (Physical)
- 5.1.6 4th Quarterly Meeting - 25 November (Virtual) **or** 26 November (Physical)