

Issuing Authority : Sports and Recreation Commission (SRC)

Subject : Compliance Policy and Disciplinary Procedure for Non-Compliant National Sport Associations

Distribution : All National Sport Associations registered with the SRC,
Zimbabwe Olympic Committee, Zimbabwe National Paralympic Committee and Sport and Recreation Clubs

Reference :

Date : 14 November 2014

ABBREVIATIONS

- SRC - Sports and Recreation Commission
- Board - Sports and Recreation Commission Board of Commissioners
- NSA - National Sport Association
- ZNYG - Zimbabwe National Youth Games
- ZNPG - Zimbabwe National Paralympic Games
- AUSC - African Union Sports Council
- ANSA - Annual National Sports Awards

ARTICLE 1 – SCOPE

- 1.1 The policy seeks to highlight the responsible authority, requirements and disciplinary measures to be taken against errant NSAs and procedure to be followed.

ARTICLE 2 – POLICY

- 2.1 Corporate governance demands that every private and public organization be run properly in line with mandate and set standards.
- 2.2 National Sport Associations are mandated to comply with the SRC Act Chapter 25:15 of 1991 and Statutory Instrument 342 of 1995 through submission of annual statutory returns which are:
- 2.2.1 Annual activities report for the year just ended;
 - 2.2.2 Audited balance sheet and income and expenditure account for the year just ended; and
 - 2.2.3 Estimates of income and expenditure for the coming year.
- 2.3 As a matter of policy, NSAs are categorized in line with their submissions/level of compliance as follows:
- 2.3.1 Category A – those NSAs that complied fully;
 - 2.3.2 Category B – those NSAs that complied partially;
 - 2.3.3 Category C – those NSAs that did not submit any return; and
 - 2.3.4 Category D – those NSAs that could not be reached.
- 2.4 Those in category A will deserve a letter of commendation and a certificate of good standing.
- 2.5 Those in category B will be given a letter of reminder to submit the outstanding returns and will not be liable to enjoy certain services from SRC until they have complied, as outlined below:
- 2.5.1 Declined requests for clearance of teams to undertake foreign tours;
 - 2.5.2 Declined requests to host international events;
 - 2.5.3 Be excluded from programmes such as the ZNYGs and ZNPGs;
 - 2.5.4 Declined requests for financial and technical support;
 - 2.5.5 Declined requests for duty rebates;

2.5.6 Officials from such NSAs shall be disqualified from appointment to management of teams scheduled to participate in multi-sport code events like the AUSC Region V Games and the All Africa Games;

2.5.7 Be disqualified from ANSA; and

2.5.8 Be liable to any other measures as the Board might deem necessary.

2.6 Those in category C will not be liable to enjoy the services as outlined in 2.5.1 to 2.5.8 above, and will be sent for disciplinary hearing in line with the procedure in article 3 below.

ARTICLE 3 – PROCEDURE

3.1 General

3.1.1 When an NSA fails to comply with the provisions of the SRC Act Chapter 25:15 of 1991 and the Statutory Instrument 342 of 1995, the Board could start formal disciplinary action against the errant NSA.

3.1.2 Before taking formal disciplinary action against an NSA (suspension or deregistration) the Board raises the matter formally with the concerned NSA.

3.1.3 If, after affording the concerned NSA an opportunity to make representations in the matter, the NSA does not oblige, a disciplinary hearing is convened, and further action is determined.

3.2 Disciplinary Steps

3.2.1 The Board serves the errant NSA with summons and a charge sheet to appear before a Disciplinary Committee.

3.2.2 The summoned NSA should acknowledge and sign for receipt of the summons and charge sheet.

3.2.3 The disciplinary hearing is convened by the Disciplinary Committee appointed by the Board.

3.2.4 The accused NSA is appraised of the disciplinary decision.

3.2.5 The accused NSA is afforded a chance to appeal against the disciplinary decision.

3.3 Disciplinary Decision

3.3.1 The outcome of the disciplinary hearing is communicated, in writing, to the concerned NSA not later than a month after the convening of the disciplinary hearing.

Signed

Board Chairperson

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Date: